Grandstream
GVC3200
Full HD Video Conferencing System

Quick User Guide

For detailed information, please consult GVC3200 User Manual available at: www.grandstream.com

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Using External Speaker

Option 1 - via USB cable:

1) Connect the external speaker to GVC3200 SPK port using USB cable provided with the external speaker.
2) Use the USB extension cable in the GVC3200 package for long distance connection if needed.

Option 2 - via Bluetooth:

1) Power up GVC3200 and the external speaker. Make sure the distance is within 10m between them.
2) Use GVC3200 remote control to navigate on the display device for GVC3200. On the LCD, go to Settings->Network->Bluetooth.
3) Press button on the remote control, and select "Search for Devices".
4) On the external speaker, press the Bluetooth button to start pairing process. The external speaker will be listed in "Available Devices" on the LCD, e.g. "Thunder" for INFOCUS speaker.
5) Use the remote control to navigate and select the external speaker device name in "Available Device".
6) The pairing and connection process will be completed in a few seconds.

Note: If the external speaker is not connected to GVC3200 via Bluetooth anymore, e.g. the external speaker is rebooted, go to GVC3200 display device LCD menu->Settings->Network->Bluetooth, click on the device name, e.g. "Thunder" under "Paired Devices". This will help to reconnect the external speaker to GVC3200.

Initiate a Conference Call

1) On GVC3200 display device, use GVC3200 remote control to select "Call".
2) Press the red shortcut key on the remote control to select Call Mode "Call", "Paging" or "IP Call".
3) Press the yellow shortcut key on the remote control to select "Video" or "Audio" mode for the call.
4) Press the blue shortcut key on the remote control to select the account to dial out from.
5) Enter the number, and press to dial the number out.

Answer a Call

Incoming Video Call:
When GVC3200 rings, select "Video Answer", "Audio Answer" or "Reject" on the display device.
Incoming Audio Call:
When GVC3200 rings, select "Audio Answer" or "Reject" on the display device.
Missed Call:
If a call is not answered, a missed call icon will show up on the top status bar of GVC3200 display device.
Incoming Call during Active Call:
If a new call comes in during an active call, GVC3200 display device shows a prompt to answer or reject the call. Answering the call will add the caller into the active call, and establish a multi-way conference.

Add Member to Conference

1) During an active call, select icon on the bottom left of the display. This will bring up dialer interface.
2) Use remote control red/yellow/blue shortcut keys to select Call Mode, Video/Audio call and account.
3) Press to dial out.
4) The callee will be added into the conference after answering the call.

Remove Member from Conference

1) During an active call, select icon on the bottom of the display.
2) Press UP/DOWN button on the remote control to select the member to be removed.
3) On the remote control, press button to remove the selected members from the conference.

End Conference

During conference, press button on the remote control, or select icon on the bottom of the display to end the conference.

Hold/Resume

During conference, select icon on the bottom of the display to put the conference on hold. Press it again to resume the conference.

Mute/Unmute

During conference, press button on the remote control to mute/unmute locally.
Or
Select icon on the bottom of the display, and select a conference party to mute/unmute.

Video ON/OFF

1) During conference, select icon on the bottom of the display.
2) For the local party, click on to turn on or turn off local video.
3) For the remote control, click on to suspend the video from this party. Click on it again to resume the video.
4) If clicking on icon of the remote party to turn off the video, the call with this remote party will turn into an audio call. When clicking on it again, a video invitation will be sent to this remote party. The remote party must accept the video request in order to allow the other parties to view the video again.

Camera Control

During conference, press button on the remote control to select local or remote camera for PTZ control.

PIP

During conference, press button on the remote control to adjust video layout during the call.

Presentation During Conference

1) Connect presentation device such as a laptop with GVC3200 via VGA IN or HDMI IN cable.
2) Establish a SIP call on GVC3200.
3) Press button on the remote control or click on icon on the bottom of the display to turn on presentation. Press it again to turn it off.

Note: GVC3200 supports presentation sharing via BFCP and it's enabled by default. The SIP server and remote parties need to support BFCP too, in order to use presentation sharing with GVC3200.

Call Recording

1) Plug an external SD card into GVC3200 SD card slot.
2) During an active conference, press button on the remote control to start recording.
3) Press the same button again to stop recording.
4) The recording file can be retrieved from the SD card->Recording folder via GVC3200 FileManager app. Or the user can download it from GVC3200 web UI->Maintenance->Recording page.

DND

1) When GVC3200 is in idle, press button on the remote control to turn on or turn off DND.
2) When GVC3200 is in an active call, click on icon on the bottom of the display, and select DND to turn on or turn off DND. This will apply DND to all new incoming calls.
3) At any time, the user could log in GVC3200 web UI and click on "DND" in the tool bar on the top of the web page to turn on or turn off DND.

Schedule Conference

1) Log in GVC3200 web UI->Contacts->Schedule or use GVC3200 remote control to navigate to GVC3200 LCD display->Schedule.
2) Add a schedule, configure conference name, members, start time, duration, reminder and etc.
3) If "Lock" is enabled for the scheduled conference, other incoming calls during the conference will be blocked.
4) The conference will be initiated at scheduled time.

Mix SIP Call with 3rd Party App

Assuming a 3rd party app such as Skype or Skype for Business (Lync 2013) is already installed and signed in on GVC3200.

1) Establish a SIP call on GVC3200.
2) Use GVC3200 remote control to select icon on the bottom of the display.
3) Select "Third Party Apps".
4) Click on the app shown in the prompt. The app will be started.
5) Establish a call using the app.
6) The call will be mixed.

Note: When the call is mixed, GVC3200 bridge and the remote party using the app can see video from all parties. The remote SIP party can only see video from GVC3200 bridge. All parties can hear each other.